

PARKS AND RECREATION COMMITTEE MEETING
APPROVED MINUTES

January 11, 2012

DIRECTORS PRESENT: Judy Friedman and Dan Wilkins (Committee members)

COMMITTEE/STAFF PRESENT: Cindy Gustafson, General Manager
Bob Bolton, Director of Parks & Recreation
Layne VanNoy, Recreation Superintendent
Roger Adamson, Parks Superintendent
Kelli Twomey, Dir. of Resource Development & Community Relations
Terri Viehmann, District Clerk

OTHERS PRESENT: Jan Brisco

The meeting was called to order at 8:01 a.m.

1. DISCUSSION OF LAKE FOREST BOAT RAMP OPERATIONS FOR 2012

Mr. Bolton presented a plan to decrease labor hours for the Lake Forest Boat Ramp. Included in the suggestions were surface mounted vehicle access barriers, bollards, and gates. Their goal is to comply with TRPA requirements by preventing unauthorized boat launching access while still providing a high level of service. The committee members asked that Mr. Bolton achieve full cost recovery of operations. Mr. Bolton will follow up with WCB and bring this topic back to the committee.

2. DEPARTMENT UPDATES AND REPORTS

Mr. Bolton highlighted the Rideout Kitchen Upgrade from his report. Current building code requires venting through the roof in the kitchen. The current estimate of \$34,000 does not include the cost of roof penetration and repair, just the vent and hood. Staff is determining the exact cost of the final upgrade and whether the cost of the project can be justified by the volume of community events that could be held at Rideout.

Mr. Bolton reported that RFPs for the golf course have been sent to five firms and five additional parties have requested proposals. RFPs are due February 3rd. Mr. Bolton said that he found consultant Tom Frost to be extremely helpful during the creation of the RFP and with the non-mandatory pre-proposal meeting held last week.

Mr. Bolton commented that the Recreation Department is taking advantage of recent staff changes to reorganize the Department. They have posted an opening for a second Recreation Coordinator and shifted some administrative duties to Jess Weigel.

They had record numbers of drop in visits at Rideout in December. Over 100 people attended the first Breakfast with Santa. Our parks and trails continue to experience high levels of use while we wait for snow to finally fall.

3. PUBLIC FORUM

There was no public comment.

4. ADJOURNMENT

The meeting was adjourned at 9:45 a.m.

Terri Viehmann, District Clerk

Prepared by Terri Viehmann