

SEWER & WATER COMMITTEE MEETING
APPROVED MINUTES

February 7, 2013

DIRECTORS PRESENT: Dan Wilkins, Erik Henrikson

STAFF PRESENT: Cindy Gustafson, General Manager
Matt Homolka, District Engineer/Assistant General Manager
Dan Lewis, Utilities Supervisor
Coral Lochridge, Technical Services Supervisor
Carol Hackbarth, Utilities Coordinator

PUBLIC PRESENT: None present

The meeting was called to order at 7:05 a.m. by Director Henrikson.

1. Tahoma Meadows Mutual Water Company Pipeline Project – Amendment to Professional Services

Mr. Homolka summarized his memorandum regarding the contract amendment, explaining the needed change with the project and the timing of the project. We had hoped to do the CEQA and TRPA permitting in house. Director Henrikson asked if the \$21,000 is not in the budget. Mr. Homolka explained part of it is as we budgeted staff's time. Director Henrikson asked why we don't need Lahontan's approval. Mr. Homolka explained. Director Wilkins said Sauer's hourly rate is on the lower end of the scale. He is ok with the amendment; Director Henrikson is also.

2. Director of Utilities Report

Mr. Lewis updated the committee on the utility crew's current work. They are potholing in McKinney Quail for the waterline improvements. Platform modifications at sewer stations are underway to be in compliance with state regulations. Park Terrace is looking very good. Water's Edge is next. We are hiring a seasonal employee to train our employee(s) on our TV van. Ms. Gustafson explained they had budgeted for three seasonal employees in the summer and are using one of them here. Director Henrikson commented that Sunnyside pump station is taking a long time. Mr. Lewis said all the pumps are in and the temporary controls are in place. We are just waiting on the panel with the upgraded controls. Ms. Gustafson said Mr. Lalotis has been talking to Tahoe Truckee Sanitation Agency (TTSA) regarding running (and testing) the pumps there at full capacity. That has to be resolved as TTSA has concerns.

Ms. Gustafson said we have a response from Rick Dewante regarding our objection to the Tahoe Park Water Company rate increase. Harold Morgan has it to review. It might be on the next board agenda. Mr. Lalotis and Mr. LeRoy had a long conference call with the property owners on Julie Lane regarding pavement. We think we are on a good track for an equitable agreement. We have also filed the Public Utility Commission (PUC) transfer to take over Lake Forest Water Company. That will take 60 to 90 days. Director Henrikson asked what we are doing with the Tahoe Park Water. Ms. Gustafson said we haven't talked to them nor heard from them. She thinks the urgency was there because of the Angora and Washoe fire. Now people have forgotten and aren't pressing the issue. She thinks Gerald Rockwell has been away. She will call Mr. Rockwell.

3. District Engineer's Report

Neither comment nor questions.

4. Project Activity Report

Mr. Homolka reviewed the status on a few projects: Lake Forest Phase 2, Four Season's Tank, Water Treatment Plant and Tahoma Meadows Water Company. They are working on closing out utility's projects that are complete. Director Wilkins asked if staff expects a mid-way check in – at 30% design – with the board related to the Water Treatment Plant. Yes, at least to the committee, said Mr. Homolka. And once more at the end of the design project.

5. Technical Services Report

Ms. Lochridge said they are focusing on closing out projects.

6. GIS & Information Management Report

No comment nor questions.

7. Public Forum

No public comment.

8. Adjournment

The meeting was adjourned at 7:28 a.m.

Carol Hackbarth, Utilities Coordinator

Prepared by Carol Hackbarth