

SEWER & WATER COMMITTEE MEETING
APPROVED MINUTES

February 10, 2011

DIRECTORS PRESENT: Directors Dan Wilkins, Erik Henrikson, and Ron Treabess

STAFF PRESENT: Tony Laliotis, Director of Utilities
Matt Homolka, District Engineer
Jim Dykstra, Director of Accounting & Employee Services/Treasurer
Coral Lochridge, Technical Services Supervisor
Cindy Gustafson, General Manager for Item #5 only
Carol Hackbarth, Administrative Secretary

PUBLIC PRESENT: Wally Auerbach, Auerbach Engineering, Jan Brisco

The meeting was called to order at 7:04 a.m. by Director Henrikson.

1. Potential customer service relocation quantities – Private/other water systems

Informational item only. Mr. Homolka said when we had the discussion of relocating the Lower Tahoe Tavern Heights customer service lines, the board asked for the number of potential water service relocations due to back of lot water mains that exist within the private/other water service providers within the District's boundary. The information provided is the best staff can provide given the mapping and information we have in office.

2. Lake Forest Water System Replacement – Customer Service Line Relocations

Mr. Homolka indicated there are 47 customers services that will need to be relocated to new metering points. Staff is asking the committee to recommend to the Board of Directors that the affected owners be responsible for their customer water service line relocation associated with this project; and further that the District staff be directed to assist the property owners with the relocation process to the greatest extent possible. A process is described in the memorandum.

There was discussion on three main factors: costs – to the customer and the District, efficiency and permitting, and the potential for an individual owner to hold the project hostage. Director Henrikson and Director Wilkins both agree that we don't want any difficulties to stop the project whether it is physically, environmentally or emotionally difficult.

Ms. Brisco said you have to look at it in its entirety for its cumulative impacts. You cannot just ignore the private property aspect of this. Her clients are concerned about the cost but more important to them is the engineering and permitting process and the associated costs. The cost to construct is more reasonable to put on the property owner. Jan represents a few lakefront owners and a couple owners across the street.

Mr. Homolka said incorporating the customer service lines in the project creates another two levels of project management – for those where we are doing the work and those who are doing their own work. In addition we have to manage the reimbursement process for those who have done their own work.

Director Wilkins said the District should have a role at least in the financial component of the service line relocations. Director Treabess asked what is best for the District and the most cost and time efficient. Also, how does this relate to the previous item on the agenda. The committee did not give a clear direction. Director Henrikson wants it to be similar to Tahoe Tavern. Director Wilkins agrees with that.

Mr. Homolka is thinking we would send out the Right-Of-Entry requests to all owners. We talk to those who don't return them, perhaps getting more signed. Then at that time the remaining property owners would be given an option – A or B. After some discussion on options Ms. Brisco said the fewer options you give people the better.

Ms. Brisco left the meeting.

Discussed while talking about Item 3. Director Wilkins said we need to make sure we do not provide upgrades without payment to the District for the upgrade. Mr. Homolka said property owners will be notified that they will receive a ¾" service and for those who know they have a larger service or think they need a larger service to contact the District so it can be incorporated in the project. Director Wilkins also said if we are involved in the rerouting of customer service line we need to make sure it is cost effective. He was thinking we would partake in the costs but not the actual work.

3. Residential Fire Sprinkler Connections – Revision to District Service Sizing Standards

Informational item only. Mr. Homolka explained that the District is modifying the standards for residential water service sizing for all newly constructed residential water services or customers who rebuild and want a change in their service connection. This is a result of the changes in the California Fire Code and local Fire District ordinances. The State Fire Marshall's Task Force recommended that residential fire sprinkler systems and domestic system be supplied by a single source and meter. This is contrary to our current standards. The Task Force also recommended that a 1" meter/service would be sufficient to meet normal domestic and fire sprinkler flow requirements for a typical single-family residence. The changes are outlined in the memorandum included.

Mr. Homolka said when we go through the next Proposition 218 we have to come up with a combined domestic and fire service connection fee and service charges. At that time we will clean up the Water Ordinance as well. .

4. Lake Forest Water System Replacement – Residential Pressure Reducing Valve (PRV)

All customers within the Lake Forest Water System will require a PRV. If the District bears the financial responsibility of the PRV then Mr. Homolka suggests Alternative 2 where the PRV ultimately is the customers. Director Wilkins and Henrikson think the District should bear the costs of installation. There was discussion on creating another pressure zone.

5. Lake Forest Water System Replacement – Project Status Report

Ms. Gustafson joined the meeting. Mr. Homolka reviewed his memorandum to approve and proceed with phasing the project to install the 12" main this year. Staff needs direction from the board to proceed before February 22, 2011. There was discussion on Placer County projects and repaving Lake Forest Road. Ms. Gustafson updated the committee on the funding. Director Wilkins and Henrikson recommends proceeding with the 12" main. Director Treabess concurs. Ms. Gustafson left the meeting.

6. Consultant Selection Policy – Status and Schedule

This is informational only. Mr. Homolka update the committee on his progress with completing the policy. Completing projects take priority to completing the policy. Currently policy allows staff to spend money up to \$5,000 to \$10,000. Anything above that depending on the type of contract has to go to the board and creates a level of additional effort. Current policy and level is antiquated.

7. Public Forum

Jan Brisco commented as described in Item 2 above. There was no other public participation.

8. Adjournment

The meeting was adjourned at 8:30 a.m.

Prepared by Carol Hackbarth

Carol Hackbarth, Administrative Secretary