

PARKS AND RECREATION COMMITTEE MEETING  
APPROVED MINUTES

March 5, 2013

DIRECTORS PRESENT: Ron Treabess  
Judy Friedman

COMMITTEE/STAFF PRESENT: Cindy Gustafson, General Manager  
Bob Bolton, Director of Parks & Recreation  
Matt Homolka, District Engineer/Assistant General Manager  
Roger Adamson, Parks Superintendent  
Shaun Chilkotowsky, Recreation Supervisor  
Terri Viehmann, District Clerk

OTHERS PRESENT: Jan Brisco representing Tahoe Marina Lodge  
Diane Rossman

The meeting was called to order at 9:05 a.m.

**1. COMMONS BEACH CONCESSION CONSULTANT ANALYSIS AND PROPOSAL**

Mr. Bolton reported that staff hired Ogilvy Consulting to conduct the initial analysis and scope of work for this project. Staff is seeking direction from the Committee on which of the three proposed permitting paths they would like to pursue. Staff recommends proceeding in obtaining a temporary permit to operate a concession on the beach by Memorial Day 2013. Simultaneously staff would like to proceed with the permanent use of the beach and the building. The goal is to obtain all permits by summer of 2014. The cost involved in obtaining both permits will be approximately \$12,000, not including the permits.

Director Treabess stated that the committee recommends that staff proceed with both permitting processes simultaneously.

The meeting was open for the public to comment.

Diane Rossman, resident that lives along the golf course, asked that the District to consider providing kayak and/or paddleboard storage at Commons Beach.

Ms. Gustafson commented that the District discussed providing storage on the beach at Skylandia Beach but felt that it was too secluded and therefore open to vandalism. She noted that North Tahoe Public Utility District provides kayak and paddleboard storage at their Tahoe Vista marina. Ms. Gustafson thought that storage could be included in the Request for Proposal (RFP).

Mr. Homolka reminded the committee that any contract over \$10,000 must be approved through the consultant selection process. The contract with Ogilvy now totals over \$10,000 and therefore requires this committee formally endorse the consultant selection.

The committee recommends moving forward on both permits and supports contracting with Ogilvy Consulting to conduct the work.

## **2. LAKESIDE TRAIL-PHASE 2C ALTERNATIVES ANALYSIS-TECHNICAL CONSULTANT SELECTION**

Mr. Homolka reported that the following four contracts are relatively small contracts involving Auerbach Engineering. The contracts do not involve much billing, but require extensive management of sub-contractors and sub-consultants by Auerbach.

Mr. Homolka noted that staff has been approached by the Tahoe Marina Lodge (TML) residents. Staff agreed to review and analyze the trail alignment proposed by TML.

Jan Brisco representing Tahoe Marina Lodge (TML) stated that TML wants to be kept in the loop on this project. TML was not notified of this agenda item in advance of the meeting. She stated that TML does not want a bike trail on their property at all. TML has not been asked nor approved access to their private property for any analysis needed for trail alternatives. TML does not think a trail on their property should be included in any potential alternatives. TML has not agreed to allow the review of any alignments involving their private property.

Mr. Homolka commented that potential funding partners would want to see that all alternatives have been considered, including those involving private property and hostile property owners. This is what has occurred for all previous trail projects involving private property. Staff will not access private property without asking permission first.

Director Treabess recommended moving this item to the full Board for review and recommends selecting Auerbach Engineering for this project.

## **3. TCPUD ADMIN SITE BMP COMPLIANCE- TECHNICAL CONSULTANT SELECTION**

Mr. Homolka reported that Auerbach Engineering conducted all of the BMP coverage work for the Fire Station project. The lower administration yard will require similar BMP work. The District is required to bring the property into compliance.

The committee recommends contracting with Auerbach for this project.

## **4. TRUCKEE RIVER ACCESS IMPROVEMENTS - TECHNICAL CONSULTANT SELECTION**

Mr. Homolka noted that the District received a Prop 84 grant for access improvements and riverbank restoration work in partnership with Placer County and Truckee River Watershed Council. Auerbach Engineering was involved in obtaining this grant. No District money is involved in this project.

The committee recommends contracting with Auerbach for this project.

## **5. TRUCKEE RIVER OVERLAY/PAVEMENT IMPROVEMENTS-TRAIL WIDTH DISCUSSION**

Mr. Homolka noted that the Board approved overlaying the Truckee River Bike Trail in 2013. There is a lot of overlap between this project and the Truckee River Access Improvement Project. It makes sense to contract with the same consultant for both projects. Mr. Homolka is seeking direction to see if staff should pursue widening the trail. This would significantly delay overlaying the trail, dramatically increase the cost of the project and require additional permitting.

The committee recommends bringing this item to the full Board for discussion.

## **6. DEPARTMENT UPDATES AND REPORTS**

Mr. Bolton noted that the Tahoe City Winter Sports Park is open Friday, Saturday and Sunday this weekend. Continued operations will be re-evaluated after the weekend. Snow is melting quickly with the warmer temperatures. Mr. Bolton commented that Duncan Golf may continue bar and restaurant operations whether the park remains open or not. The Soup and Chili Showdown is Friday, March 15<sup>th</sup> from 6pm-8pm. Staff is still looking for participants in the event. Mr. Bolton reported that he is continuing to investigate ice rink options. He is working with John Whitney, a local resident and Ken Wittels on synthetic ice options, and the design and potential placement of the rink. Both men are donating their time. KCRA will be conducting an interview Monday at the Tahoe City Winter Sports Park.

Mr. Adamson reported that Kevin Cose was promoted to Senior Field Supervisor. Staff will begin clearing the trails in the next week if the warm weather continues.

Mr. Chilkotowsky noted that Mother-Son Laser Tag is Friday, March 8<sup>th</sup>. Staff is continuing with preparations. They are expecting 85 attendees this year.

Ms. Gustafson, Mr. Bolton and Director Treabess are receiving an award for the Lakeside Trail from the California Parks and Recreation Society Friday evening in San Jose.

## **7. PUBLIC FORUM**

There was no discussion.

## **8. ADJOURNMENT**

The meeting was adjourned at 10:22 a.m.

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Terri Viehmann, District Clerk

Prepared by Terri Viehmann