

FINANCE COMMITTEE MEETING
APPROVED MINUTES

May 11, 2012

DIRECTORS PRESENT: Lou Reinkens and Judy Friedman

COMMITTEE/STAFF PRESENT: Cindy Gustafson, General Manager
Ramona Cruz, Treasurer/Director of Accounting & Employee Services
Kelli Twomey, Dir. of Resource Development & Community Relations
Matt Homolka, District Engineer
Bob Bolton, Director of Parks and Recreation
Terri Viehmann, District Clerk

OTHERS PRESENT: Carmen Wilson and Priscilia Octarina of Caporicci and Larson via
conference call, and Bob McClintock

The meeting was called to order at 8:34 a.m.

1. Department Activity Report

There was no discussion.

2. Springbrook Update

Ms. Cruz noted that there have been a few challenges with printing reports with the upgrade, but utility billing is going smoothly. The parallel run of payroll went fine. Our first live payroll will be processed next week. Ms. Cruz is continuing to build security access from the ground up. The PDF files are incredibly slow to print with the new system at this time. In spite of the few challenges, the overall Springbrook V7 migration is going well.

Ms. Gustafson commented that the entire Accounting team has been working extremely hard during this entire upgrade process.

3. Investment Schedule

Ms. Cruz reported that overall investments are down to the prior month due to the purchase of the Tahoe City Golf Course. This was expected.

Director Reinkens questioned whether the District should rearrange investments so that more money is invested with Placer County Investment Pool instead of LAIF due to the current rate of return with LAIF.

Ms. Gustafson noted that LAIF had outperformed Placer County during the peak years.

Ms. Cruz will monitor cash flow requirements and look into rearranging funds.

4. 2012 Cash Flow Projection

Ms. Cruz noted that the numbers will change when Mr. Homolka completes the revisions to all capital projects. This will be completed by Monday.

5. Public Hearing and Resolution Setting Appropriation Limits for the 2012 Fiscal Year

Ms. Cruz announced that she would like to conduct the hearing and set the appropriation limit at the same time as the budget for future years.

6. Caporicci and Larson Certified Public Accountants 2011 Financial Audit Findings

7. Audit Draft Reports:

a. Draft Basic Financial Statement

Ms. Wilson reported that there were no proposed adjustments to the financials. The document had a clean opinion. It was noted that the bond issuance for the pension fund was new this year. The eminent domain is still listed as a subsequent event, because it has not concluded. The golf course purchase was included.

Mr. McClintock reminded everyone that GASB 54 requires a change to the specific classification of governmental fund balances.

Ms. Cruz commented that the committee had been given a tentative draft. The difference between that draft and today's report is the amortization of the net pension benefit. The impact to the statements is a positive \$50,000.

b. Draft Single Audit

This is the second year of the single audit. There were no findings.

c. Agreed-Upon Procedures to Technical Consultant Selection Policy

Ms. Gustafson left the room during this policy discussion.

There were no exceptions to this document.

d. Agreed-Upon Procedures to Appropriations Limit Schedule

Ms. Gustafson returned to the meeting.

e. Auditors' Communications with Those Charged with Governance

Ms. Cruz thanked Ms. Octarina with her patience with the schedule changes.

The auditor's left the meeting at 9:10 a.m.

8. Bills Paid and Payable Approval

There were no questions.

9. General Manager Expense Report Approval

Director Reinkens requested that the business function and full names of those at the function are listed on expense receipts.

10. Public Form

There was no public input.

11. Meeting Review and Staff Direction

There was no additional discussion.

12. Adjournment

The meeting was adjourned at 9:33 a.m.

Prepared by Terri Viehmann

Terri Viehmann, District Clerk