

## **PARKS AND RECREATION COMMITTEE MEETING**

### **APPROVED MINUTES**

May 13, 2011

DIRECTORS PRESENT: Judy Friedman and Dan Wilkins

STAFF PRESENT: Bob Bolton, Layne Van Noy, Roger Adamson, Jim Dykstra and Kelli Twomey

OTHERS PRESENT: No others were present

The May 13, 2011 meeting was called to order at 2:30 p.m.

#### **1. LAKE FOREST CAMPGROUND 2011 RATE INCREASE**

**Mr. Bolton is recommending that the Board of Directors approve an increase of the camping fee from \$15 to \$20 per night at the Lake Forest Campground effective May 27, 2011. Research by staff had determined that comparable campgrounds in the Lake Tahoe area charge a minimum of \$35 per night to camp.**

**Ms. Friedman stated that there was consensus from the Committee to increase the camping fee to \$20 a night although there was the question as to why we weren't raising it even higher.**

#### **2. AMENDMENT TO 2011 PARKS PART-TIME STAFF BUDGET**

**The District has discontinued using work release because of the requirement to cover worker's compensation. This could result in substantial increases to the District's long term costs for worker's compensation coverage. Mr. Bolton is asking the Committee to recommend to the Board that they approve an increase of \$9,257 to the 2011 Parks Department part-time staff budget so Mr. Adamson can add staff to cover the shortage created by losing work release. This money would also give flexibility to work with scheduling. Mr. Adamson added that this part time employee would really help in the winter months when the parks staff is minimal.**

**The Committee supports this recommendation.**

#### **3. DEPARTMENT REPORTS**

**Mr. Bolton gave his updates. Staff continues to work with the consultant on the final design of the Rideout kitchen. Additional issues were discovered in the final design which has delayed delivery to the Department of State Architects (DSA). Staff will get the packet from the designer today and will deliver it to the DSA next week. The goal is to complete the project by midsummer.**

The stage didn't work out with the Historical Society during the Amgen. Amgen staff wouldn't get back to Mr. Bolton with the specific details and scheduling so the stage was not used.

The fourth letter went out yesterday by certified mail reminding Tahoe City property owners that repairs to the sidewalks have to be completed by June 15. Staff has put together the bid and specs packet to go out next week for the areas that the PUD needs to make repairs. This will go out to 10 contractors. This will put the PUD in line to get all their repairs completed by the June 15 deadline. Once June 15 hits staff will look at what repairs remain and put that out to bid. These costs will be passed on to the property owners.

Ms. Twomey and Mr. Bolton will be at Heritage Plaza on Sunday to man an information booth for TCPUD during the Amgen.

Mr. Adamson reported on the snow removal on the bike trails. This went out to bid and Longo Incorporated got the job. There was almost no damage to the sections of trail that they cleared. There is one small area that Mr. Adamson will visit with them and Longo will handle the repair and cost. Matty Daniels and Stewart Ginsberg did the entire North Shore pro bono. It was agreed upon when they used District property to store snow that they would volunteer 20 hours to clearing the bike trails which they both exceeded. The Truckee River trail was cleared by TCPUD staff.

Discussion turned to the Squaw Valley trail and park. Mr. Bolton will be bringing a proposal to the Board in June for TCPUD staff to take over maintenance for the park and bike trail in Squaw Valley and the outside of the Customs House for Placer County. This proposal is quite a bit higher for what Placer currently pays the District to maintain Commons Beach so the District won't lose money taking over more maintenance for the County. Ms. Friedman said there is talk about clearing the Squaw Valley trail in the winter for pedestrian traffic and there is concern that this would hammer the trail and it would need significant repairs each spring. Mr. Bolton replied that the District would only be responsible for maintenance, not repairs under the contract with Placer County.

Mr. Van Noy reported on Recreation. The Bike Derby is this Saturday at Rideout Community Center. They are all kinds of activities planned including decorating your bike, an obstacle course, and bike maintenance.

For several months there has been discussion about branding. Mr. Van Noy handed out a flyer that will be the new template for all flyers. The white on black box at the top will have the title, the middle section will display a personalized photo as much as possible, and the bottom will have the description and information for the class or program being offered. The very bottom will have the PUD's information. Ms. Friedman would like to see the Facebook logo added.

**Mr. Van Noy will be bringing the first draft of the tri-fold brochure to the next Committee meeting for comments and ideas.**

**There are 36 adult softball teams signed up so far. Mr. Van Noy is anticipating 40 will eventually participate.**

**Walk in registration day went smoothly. The numbers are down about 27% from last year but we are still taking registrations. We have 3 interns coming this summer and can use them to help keep staffing costs down.**

**Lacrosse is being offered and has been extremely successful. There are 38 kids signed up and we beat both Truckee and a Reno team.**

**Ms. Friedman asked about the two lease holders at the Fairway Community Center (FCC) since their contracts expire at the end of June. Will their rent remain the same or will there be a cost of living adjustment? Mr. Bolton still needs to meet with Ms. Gustafson on this but the intent is to go in with an extension at the same rates as the last two years. The charter school is looking for alternative sites because they are growing and FCC has gotten too small. Their extension will be for one year to give them time to find another site. Ms. Friedman inquired if they are looking at Rideout. Mr. Bolton confirmed they are but there are several challenges to overcome.**

**4. PUBLIC FORUM**

**No one was present for this item.**

**5. ADJOURNMENT**

**The meeting adjourned at 3:44 p.m.**

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**Amy Norman, Administrative Assistant**

**Prepared by Amy Norman**