

SEWER & WATER COMMITTEE MEETING
APPROVED MINUTES

May 16, 2011

DIRECTORS PRESENT: Dan Wilkins, Ron Treabess

STAFF PRESENT: Cindy Gustafson, General Manager
Tony Laliotis, Director of Utilities
Matt Homolka, District Engineer
Kelli Twomey, Dir. Of Resource Dev. & Community Relations
Coral Lochridge, Technical Services Supervisor
Dan Lewis, Utilities Superintendent
Carol Hackbarth, Administrative Secretary

PUBLIC PRESENT: Terry Dyer, Co-owner of Trading Post
Paul Dyer, Co-owner of Trading Post

The meeting was called to order at 8:00 a.m. by Director Henrikson.

1. STATUS REPORT – UNPROTECTED CROSS-CONNECTION

This is informational only. Mrs. Lochridge put together a summary of known unprotected cross-connections to demonstrate to the committee and to the public that we are taking this seriously and to treat all of our customers equally and fairly. Director Henrikson asked about the 105 residential non-compliant customers. Mrs. Lochridge said these are not the new Lake Forest water customers. Most of those properties are where we might have been on the property for other reasons and noticed a cross-connection situation, but we didn't have the teeth to enforce it. Now that the board and committee have taken a firmer stance on cross-connection hazards and protecting our drinking water we want to address all those outstanding issues that we have been aware of over the years. Director Wilkins asked if it is primarily irrigation systems. Mrs. Lochridge said yes, and they might be able to be addressed inexpensively. Director Henrikson said we are not really that aggressive; except we want to comply with the law and we don't want our drinking water contaminated. He thinks we are doing what we are suppose to do. He wants us to work with them as much as we can.

2. PLACER COUNTY'S TAHOE CITY RESIDENTIAL WATER QUALITY IMPROVEMENT PROJECT (WQIP) – Cooperative Agreement with Placer County

Mr. Homolka wanted the committee to see this before it came to the board. He reviewed the memorandum dated 5-8-11. It is \$42,000 net out of pocket, after the two-thirds reimbursement from the United States Forest Service (USFS). Placer County will manage the contract for the work. The approved 2011 Water Capital Budget includes \$50,000 for Public Project Relocations.

3. 945 N. LAKE BLVD. (Trading Post) CROSS CONNECTION CONTROL REQUIREMENTS

Mrs. Lochridge handed out an update for pages 3-3 and 3-4 and summarized the progress. She reminded the committee that at the last meeting this item was tabled until this month with the condition that the Trading Post property address the two highest priority hazards on the property. One was the X-ray Filter & Developer at Tahoe Truckee Medical Group (TTMG). The other was the domestic 1" service to building B. Since then Mr. Dyer, working with his contractor, found an Reduce Pressure Principle Assembly (RP) on the 1" domestic line to building B. It has been repaired and tested. As of 5/13/11 the X-Ray Filter & Developer has not been completed. The Trading Post has addressed two other of the cross-connection hazards on the property – the hydronic heater in the boiler room, main level-bldg B and the hydronic heater in suite B206.

Director Henrikson asked why wasn't the X-ray Filter done if that is a high hazard. Mr. Terry Dyer said they planned on doing it when the contractor was there, but it was during the day and he had not notified TTMG. It would have disrupted their business. Director Henrikson asked if TTMG is closed any days. (Sunday). Director Henrikson said it needs to be scheduled for a Sunday. Mr. Dyer continued saying they contacted TTMG that day thinking they could still have accomplished the work. TTMG said they have their own plumbers, know about backflow and will do it themselves. Mr. Terry Dyer said basically TTMG shut them off. Director Henrikson asked what kind of teeth do you have to indicate that you are serious, that you are going to get fined, and they are going to have their water shut off if it isn't installed and tested. Mr. Homolka asked if they know when it will get done. Mr. Terry Dyer didn't know when. Mr. Paul Dyer said they will have to write a letter and give them a deadline to get it done.

Director Henrikson said it seems like you've done pretty well; you have three checked off instead of just two. You are going in the right direction. Mr. Terry Dyer also indicated that they plan to disconnect the two hydronic heaters in building C and for 3rd level of building B for the summer. We can put those in sometime between now and September. Director Wilkins asked if he has seen the schedule that staff laid out. After Mr. Dyer asked if that is what he just received, Mrs. Lochridge indicated yes and that she has mailed previous versions to him. Director Wilkins said he understands this is intended to be a schedule to obtain compliance with the District's backflow ordinance. If the compliance were not obtained within these guidelines then that would initiate the typical steps the District would follow for properties that are in non-compliance. Basically a follow-up letter of notification that ultimately leads to discontinuation of water service. Mrs. Lochridge agreed with Director Wilkins.

Mr. Homolka asked Mr. Dyer for the status on the two fire protection with a deadline of May 31, 2011 and if they plan on meeting that deadline. Mr. Dyer said they are in the process of getting estimates. The estimate he got last week is \$19,000 for both of them: 4"-\$7,500, 6"-\$9,960. He hopes to get a lower one but if it is even half this price they cannot afford it now. Mr. Homolka asked if not now, when. Mr. Dyer would like to put it off till next year. It has been fine for thirty (30) years. We are experiencing financial difficulties, have lots of vacancies, and are struggling to make their payments in every area. We are doing our best to stay current. Mr. Paul Dyer said they are hoping to get some more tenants over the next few months. They are working on that but it is hard. Mr. Terry Dyer wondered if the District could understand that we, including the whole commercial community, are in an urgency situation. Mr. Paul Dyer said there are incredibly high vacancies; some of the businesses on the edge of town are at seventy-five (75) percent vacant.

Director Wilkins asked Mrs. Lochridge when the District first provided notification of these problems – backflow needed to be dealt with. Mrs. Lochridge said she knows when

building C underwent its remodel, a condition of that permit was to install an RP on the fire protection system. That was in 2006. She doesn't have the full file with her and is not sure what the original notification for the fire service in building B. Director Wilkins said five years. Mr. Terry Dyer said the catalyst to that was the remodel. To this day they have not completed the remodel. They have lost the tenant for which they were doing the remodel.

Director Henrikson asked if they are using building C and how many tenants they have in that building. Mr. Terry Dyer said yes and two tenants – Lake Tahoe Accommodations and In and Out Fitness. Mr. Laliotis asked Mrs. Lochridge if they are required to have an RP because of a glycol system. Mr. Terry Dyer said they are not glycol systems they are fresh water. Mrs. Lochridge said we haven't received any report from the fire sprinkler system, but she is assuming they have put a rust inhibitor to the pipe to prevent corrosion which then would require an RP device.

Director Henrikson said the cheapest item between the two fire lines is the 4". The rest do not look like they are very big deals. He would like to see them complete the list and the 4" fire line and then he would be ok with waiting till January 2012 for the 6" fire line. That is more grace than we have been able to give anyone else in the district. Mr. Dyer asked if the 4" could be put on the September deadline. Ms. Gustafson asked about TTMG if we can put a sooner deadline. Director Wilkins said May 31, 2011. Director Henrikson said May 31 or they are not going to have any water. It is not a big deal for them to do that he believes. Mr. Terry Dyer asked if the District could write TTMG a letter indicating that. Director Wilkins said that is your job as the building owner. Mrs. Lochridge said they can certainly forward any correspondence that we have sent you. Mr. Terry Dyer confirmed that they have to get it on there by May 31st or the water will be shut off. Director Wilkins said he is ok with Director Henrikson's suggestion, providing a little bit more time, but these deadlines need to be the deadlines. As opposed to in September getting another 6, 12, 18 months extension. It sounds like these have been in the pipeline for five years. Mr. Terry Dyer said just the one because of the remodel, not on the others. We weren't notified that we had to do anything with the 6". That's a new issue; we haven't been sitting around for five years on that one. Director Wilkins said we don't that one to go five years.

Deadline clarification (working down the chart)

B102 TTMG	May 31, 2011
B303 (hydronic heat)	September 1, 2011
Fire Protection 6"	January 13, 2012
Bldg C (hydronic heat)	September 1, 2011
Irrigation (Bldg C & between Bldg B & C)	July 31, 2011
Fire Protection 4"	September 1, 2011

Mrs. Lochridge said there is an existing backflow device coming off the irrigation system in building B. She is not sure if the irrigation for building C and between building B and C are protected by the existing device or if it will also need a backflow device. Mr. Dyer said there is no irrigation at building C. Director Wilkins said he that when we do the inspection he hears we will find everything to be ok there. If it were to be other than that for some reason because of something we find that no one is aware of we should look at September/October 1, 2011 to deal with anything that might come up. Ms. Gustafson said the reason staff put July is they were planning doing the field survey much sooner and give them to July. We try to evaluate irrigation systems in the Spring otherwise owners are shutting the systems down in the winter and having the same pattern next Spring. This isn't just with one customer. If we could hold tight to the July

31st, if we found an issue. Staff's intent is to do their inspection before then. July 31, 2011 stayed the deadline.

Mr. Terry Dyer wanted to confirm the new deadlines. Mr. Homolka asked for Mrs. Lochridge to meet with the Dyers separately to go over the new deadlines.

4. CONSULTANT SELECTION PROCESS – WEST SHORE EXPORT TRUCKEE RIVER CROSSING

Mr. Homolka said Mr. Laliotis put the handout (Request for Proposal-RFP) together and the two haven't had the opportunity to talk about it. This is the RFP for the consultant services for the West Shore Export Truckee River Crossing repair. It is a pretty standard basic RFP. We are looking to go to construction ideally in October/November 2011 – our lowest flow time. The schedule will be tight. We hope to review and select the proposals at this committee meeting on 6/16/11, have the board approve a very draft contract on 6/21/11, and get the consultant started by June 30th. Mr. Laliotis said the four non-local companies are well known in this kind of rehabilitation work. It is very specific work being done including the design of the 1000 gallon-per-minute by-pass system. Mr. Homolka wanted to know whether we should include the local companies. Generally we have included them so they have the opportunity to sub-consult on a project like this. Director's Henrikson and Wilkins said go ahead with the RFP if there is time and include the local companies.

5. DEPARTMENT UPDATES

No updates.

6. PUBLIC FORUM

No public comment.

7. ADJOURNMENT

The meeting was adjourned at 8:35 a.m.

Carol Hackbarth, Administrative Secretary