

PARKS AND RECREATION COMMITTEE MEETING
APPROVED MINUTES

September 12, 2012

DIRECTORS PRESENT: Dan Wilkins (Committee member)
Ron Treabess (Committee member)
Judy Friedman (Observer)

COMMITTEE/STAFF PRESENT: Cindy Gustafson, General Manager
Bob Bolton, Director of Parks & Recreation
Ramona Cruz, Director of Accounting & Employee Services/Treasurer
Matt Homolka, District Engineer
Layne VanNoy, Recreation Superintendent
Roger Adamson, Parks Superintendent
Terri Viehmann, District Clerk

OTHERS PRESENT: Kevin Murnane of Tahoe Cross Country
Wally Auerbach of Auerbach Engineering

The meeting was called to order at 8:04 a.m.

1. TAHOE CITY GOLF COURSE – CONSULTANT SELECTION FOR PRELIMINARY BMP DESIGN

Mr. Homolka noted that K.B. Foster declined to respond and Tim Ferrell was too busy to submit a proposal. He opened proposals from Auerbach Engineering and Gary Davis Group during the meeting. The proposal from Auerbach Engineering came in at \$12,085. The proposal from the Gary Davis Group came in with a range of \$16,000 - \$21,000.

The Committee recommended working with the Gary Davis Group on this project. They noted that this is an opportunity to work with this consulting firm and evaluate their quality of work for future projects.

Ms. Gustafson left the meeting for the consultant selection conversation at 9:07 a.m.

2. TAHOE CROSS COUNTRY SKI EDUCATION ASSOCIATION – SUMMER CONCESSION

Mr. Bolton noted that staff is in support of this proposal. It is a good use of the property and center. The District will save money on building maintenance and janitorial service because it will become the responsibility of TCCSEA. Mr. Bolton commented that he has received 20 letters of support from the Highlands Homeowner Association in support of the proposal. Kevin Murnane presented the proposal at the Annual Highlands Homeowner Association meeting over Labor Day. The proposal received positive response from the Association.

The committee recommends moving forward with the proposal.

3. MAINTENANCE REQUEST BY PLACER COUNTY PARKS FOR TRANSIT CENTER AND JACKPINE PARKING LOT

Mr. Bolton noted that the District is able to complete the required maintenance at a lower cost than the County while providing a higher level of service. The District is able to completely recoup all costs including overhead.

The committee discussed the benefits of this contract at length. The committee recommended bringing the contract before the Board for approval.

4. 2013 PARKS AND RECREATION DEPARTMENT GOALS

Ms. Gustafson reviewed the 2013 budget assumptions.

Mr. Bolton highlighted the goals for Parks and Recreation Department for 2013.

The Committee stated that the ongoing goal is to maintain the percentages of property tax that fund water, sewer and parks and recreation. The Committee would like to see a reserve created to maintain parks and recreation facilities similar to what has been established for sewer and water facilities.

Staff will review the reserve requirements and come back with recommendations for the Committee.

The Committee supports the 2013 goals as outlined by staff.

5. DEPARTMENT UPDATES AND REPORTS

Ms. Gustafson commended Mr. Adamson and Mr. Van Noy for their management of the Gym Floor Replacement Project at Rideout. The new floor is complete and will be a tremendous benefit to the community.

Mr. Bolton said that Aircon Energy has started work on the energy saving project. He noted that the boilers at Rideout were removed from the final agreement. The District will work directly with the Tahoe Truckee Unified School District on bids for new boilers.

Mr. Bolton reported on an electrical concern brought up by Director Reinkens at the August Board meeting. Chuck Wagon seller of ACWA/JPIA (previously an electrical engineer with PG&E), personally investigated the transformers at the Rideout Community Center and the underground wiring at the high school ball fields. Mr. Wagon seller found no safety concerns whatsoever with either issue. He will be documenting his findings and sending the report to Ms. Cruz.

Mr. Van Noy noted that the film crew will be using Rideout until October 11th.

Mr. Adamson noted that bids for the Rideout Kitchen Remodel Project will be opened Thursday. Staff is very excited to be moving forward on this project.

6. PUBLIC FORUM

There was no discussion.

7. ADJOURNMENT

The meeting was adjourned at 9:30 a.m.

Terri Viehmann, District Clerk

Prepared by Terri Viehmann