

SEWER & WATER COMMITTEE MEETING
APPROVED MINUTES

October 11, 2012

DIRECTORS PRESENT: Dan Wilkins, Erik Henrikson

STAFF PRESENT: Cindy Gustafson, General Manager
Ramona Cruz, Director of Accounting & Employee Services/Treasurer
Kelli Twomey, Dir. Of Resource Dev. & Community Relations
Terri Viehmann, District Clerk
Tony Laliotis, Director of Utilities
Matt Homolka, District Engineer
Coral Lochridge, Technical Services Supervisor
Carol Hackbarth, Utilities Coordinator

PUBLIC PRESENT: Alissa Morganti, owner 7834 River Road

The meeting was called to order at 7:05 a.m. by Director Henrikson.

1. Connection Fee Waiver Request – Varisco Residence – 7384 River Road, Olympic Valley APN's 80-232-022-028 and 021

Ms. Gustafson handed out her memorandum outlining the reasons for her denial of the waiver. Mr. Homolka also handed out a map showing the parcel and its distance to a sewer main being less than 200 feet. Ms. Alissa Morganti said they purchased the house in 2000 and are only requesting a credit of taxes paid (approximately \$70.00 a year) from that date forward. She also said she was not aware that they could connect at any time. Directors Henrikson and Wilkins reviewed the memorandum and had some discussion. They concurred with Ms. Gustafson – connection fee waiver denied.

Ms. Gustafson asked Director Henrikson what his timeline was like this morning. Director Henrikson said he is good till about 7:45 a.m. Ms. Gustafson said we could move the meetings to the afternoons to accommodate his schedule at least in the summer months; Director Wilkins is open to that. Director Henrikson said after this meeting everything should be good. Ms. Gustafson said we will look at that move for next summer.

2. Sewer and Water 2013 Operating Budget Discussion

Mr. Laliotis reviewed his handout for the 2013 operating budget. Directors Henrikson and Wilkins asked for details on a few items including snow removal. Mr. Laliotis concluded that the budget is relatively flat with only .4% amounting to about \$12,000 increase.

3. Engineering 2013 Operating Budget Discussion

Mr. Homolka reviewed his handout for the 2013 operating budget for Technical Services, Engineering and Capital Projects departments. The consulting fees are down due to the completion of the sewer and water work order system being completed. Mr. Henrikson said he noticed the consulting fee was down also under Sewer & Water. Mr. Laliotis explained that the consulting fee under his budget is down partly due to coordinating with Truckee Donner P.U.D. on water tank inspections and leak detection. Director Wilkins asked about staffing. Capital projects delivery rate is driven by staff resources which is ok. He suggests being mindful if alternate priorities come into play that would mean side-lining

some other projects because of staffing. Typically we budget aggressively than we actually have staff to work on which is ok. Overall the budget is up .43%.

Mr. Homolka and Mr. Lalotis explained the need for the Rubicon Water Master Plan listed on the Special Studies budget. Pump Station Physical Assessment Plan was explained.

4. Sewer and Water 2013 Capital Budget Discussion

Mr. Homolka reviewed his handout for the 2013 Sewer 5-year capital budget line by line. He noted that we have reached the end of our five year plan. 2013 is the end of that plan. This was the precursor to the rate study.

West Shore Export Truckee River crossing – The line is not eminent at this point. The most cost effective solution at this point is full replacement. Tahoe City Residential Sewer System Rehabilitation - Director Wilkins suggests we roll the Tahoe City Golf Course in with this. Dollar/Edgewater Lakefront SLR - Director Henrikson said this needs to be done when the lake is low. Mr. Homolka's goal is to design in 2013 and construct in 2014. We don't expect the permitting of this to be smooth, so we want to get that process rolling and then decide when to build it. Emergency Bypass Facilities – Director Wilkins confirmed this will help us with maintenance operations and will also improve emergency response in case of a natural disaster. He also confirmed the Bypass and Spill Response trailers will improve response time to incidents and needs. Director Henrikson asked if this was mostly it. Mr. Homolka said there is Water.

At 7:58 a.m. Director Henrikson left the meeting. Mr. Homolka provided him the 2013 Water 5-year capital budget. Director Henrikson said if he had questions he would call Mr. Homolka.

Mr. Homolka noted the sewer grand total and that we are definitely ramping up on sewer projects. Water is more manageable than it has been. Director Wilkins liked the methodology that we used last year to bench mark back to the rate study in terms of being less aggressive in what we had established as rates. He asked if we would do that again this year. Ms. Gustafson indicated there would be some nuances within the water. With our roll backs, we may be rolling back differently for the commercial versus residential. We rely a lot on the base rates. The consumption revenue varies and are less because of conservation. Now that staff have completed their budgets she now works on the rates.

Mr. Homolka reviewed his handout for the 2013 Water 5-year capital budget line by line. There was discussion on the TC Well #1 (Bunker) Replacement, a potential water treatment plant, Lake Forest Water – Private Service Relocations, Bunker Water Tank among others projects. Director Wilkins asked that with Tahoma Meadows and with Lake Forest that we reconfirm from where the monies came, when we are closing out the project perhaps. He would like that for projects to identify from which pot of money the money comes.

Director Wilkins and staff discussed doing out best to get a water transmission pipe along the west shore as CalTrans and Southwest Gas are doing their projects. This would allow us, at a minimal cost, to prepare for a potential water line to aid private water companies if/when they need help. If we were to identify something we thought was important, Director Wilkins said we should consider de-prioritizing other projects if we thought there was an good opportunity to do this.

5. Director of Utilities Report

No comment nor discussion.

6. District Engineer's Report
No comment nor discussion.
7. Project Activity Report
No comment nor discussion.
8. Technical Services Report
No comment nor discussion.
9. GIS & Information Management Report
No comment nor discussion.
10. Public Forum
No public comment.
11. Adjournment

The meeting was adjourned at 8:57 a.m.

Carol Hackbarth, Utilities Coordinator

Prepared by Carol Hackbarth